



TIERRA
LEASE SERVICE, LLC

OFFICE USE ONLY

RATE: \$ _____

POSITION: _____

FOREMAN: _____

SUPERVISOR: _____

APPLICATION FOR EMPLOYMENT

Name of Applicant: _____ Date: _____

Address: _____ City: _____ State: _____ Zip Code _____

Home Phone # _____ Cell Phone # _____

Emergency Contact Name: _____ Phone # _____

Position Applying For: _____

How did you learn about us?

Advertisement _____ Friend _____

Relative _____ Personal Inquiry _____

Employment Agency _____ Other _____

Date Available for Work: _____

Expected Salary: _____

Can you provide required proof of your eligibility to work? YES NO

Have you filed an application with us before? YES (Date: _____) NO

Have you ever been employed with us before? YES (Dates: _____) NO

Have you been convicted of any felony? YES NO

If yes, please explain: _____

Disclosure of a criminal record will not necessarily disqualify you for employment consideration. However, failure to disclose such information may result in disqualification of your application.

Tierra Lease Service considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status or any other legally protected status.

EMPLOYMENT HISTORY

Please begin with most recent employer

Company Name:	_____	Supervisor:	_____				
Address:	_____	City:	_____	State:	_____	Zip	_____
Telephone #	_____	Position Held:	_____				
Employment Dates	From:	_____	To:	_____			
		(MONTH/YEAR)		(MONTH/YEAR)			
Reason for leaving:	_____						

Company Name:	_____	Supervisor:	_____				
Address:	_____	City:	_____	State:	_____	Zip	_____
Telephone #	_____	Position Held:	_____				
Employment Dates	From:	_____	To:	_____			
		(MONTH/YEAR)		(MONTH/YEAR)			
Reason for leaving:	_____						

Company Name:	_____	Supervisor:	_____				
Address:	_____	City:	_____	State:	_____	Zip	_____
Telephone #	_____	Position Held:	_____				
Employment Dates	From:	_____	To:	_____			
		(MONTH/YEAR)		(MONTH/YEAR)			
Reason for leaving:	_____						

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EDUCATON HISTORY

	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECT
HIGH SCHOOL				
COLLEGE/ UNIVERSITY				
TRADE SCHOOL				
OTHER				

SKILLS/EXPERIENCE/CERTIFICATIONS

PEC/Safeland Certified? YES NO

I agree to conform to the policies, procedures and handbooks of Tierra Lease Service, LLC. I understand that Tierra Lease Service, LLC or its applicants/employees have a right to freely enter into an employment relationship and also have the right to terminate the employment relationship at any time, for any reason or for no reason.

I understand that Tierra Lease Service, LLC may conduct criminal background checks and substance abuse screenings as conditions of employment. I authorize Tierra Lease Service, to conduct such checks and screens. I also authorize Tierra Lease Service, LLC to check on any previous employment reference to include calling upon previous employers.

I verify that all information provided by me on this application and/or resume is true, correct and complete. I have not withheld any information requested on this application. I understand that false, misleading, incomplete or omitted information on this application or resume will result in rejection of my application or dismissal if hired by Tierra Lease Service, LLC.

Applicant Signature: _____ **Date:** _____

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Applicant Affirmative Action Program

Self-Identification Form

Required Information

Name: _____ Date of Application: _____

Position(s) for which you are applying: _____

Voluntary Information

Tierra Lease Service, LLC is a government contractor and to comply with the regulations for equal employment opportunity and affirmative action (EEO/AA), we must track our applicants by gender and race/ethnicity and the position they applied for to the government. We are an organization that values diversity and encourages women and minorities to apply. For this reason, we invite you to indicate your gender and race/ethnicity below. This information is kept separate from your application.

Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. Responses will remain confidential within the Human Resources Department; and will be used only for the necessary information to include in our Affirmative Action Program and reporting requirements to the government. When reported, data will not identify any specific individuals.

Gender: Male Female

Definitions of race/ethnicity are on the next page (as defined by the Equal Employment Opportunity Commission).

Race/Ethnic Identification (check one):

Are you Hispanic or Latino? Yes No

If you answered "Yes" you have completed this form. If you answered "No" please select a race from the options below.

White (Not Hispanic or Latino)

Black or African American (Not Hispanic or Latino)

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)

Asian (Not Hispanic or Latino)

American Indian or Alaska Native (Not Hispanic or Latino)

Two or More Races (Not Hispanic or Latino)

I do not wish to disclose.

Definitions of race/ethnic categories

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino) - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino) - A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino) - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino) - All persons who identify with more than one of the above five races.